

REGULAR MEETING November 5, 2018

BE IT REMEMBERED THAT ON THIS THE 5th DAY OF NOVEMBER 2018, THERE WAS BEGUN AND HELD A REGULAR SESSION OF WEST BRAZORIA COUNTY DRAINAGE DISTRICT NO. 11 WITH THE FOLLOWING MEMBERS PRESENT:

Willie Sanders, Director Section 1
Mark Ducroz, Director Section 2
Horace Buchanan, Director Section 3
John Phillips, Director Section 4
Doyle Bennett, Director Section 5

CONVENING MEETING

President Ducroz convened this Regular Session of West Brazoria County Drainage District No.11 at 4:05 PM finding a quorum present. Director Sanders gave the invocation and President Ducroz led the audience in the Pledge of Allegiance.

PERSONAL APPEARANCES

There were no personal appearances.

ORDER NO. 1 – APPROVAL OF MINUTES OF MEETING OF OCTOBER, 2018

Motion by Director Buchanan, second by Director Bennett, to approve the October, 2018, meeting minutes. All present voting aye, motion carried.

ORDER NO. 2 – FINANCIAL REPORT OCTOBER 2018

Each director was given a copy of the October, 2018, financial report prepared and presented by Ms. Lanehart. The financial report is attached. Motion by Director Buchanan, second by Director Phillips, to accept the October, 2018, financial report as presented. All present voting aye, motion carried.

ENGINEER’S REPORT

Mr. Collins presented a list on ongoing projects and highlighted two with special circumstances. Proposed pipelines through Sections 1 and 2 have estimated 120 crossings at \$500 each but application for letter-of-no-objection has not been made. The new Dollar General on Hwy 36 was not built to approved drainage plans and is causing drainage issues for neighbors. Mr. Collins has compiled a list of violations for Mrs. Cudd to use to prepare for possible legal action.

DIRECTOR'S REPORT – DIRECTOR PHILLIPS – SECTION 4

Director Phillips presented his report which is attached to these minutes.

ORDER NO. 3 - WORK TO BE APPROVED – SECTION 4

Motion by Director Phillips, second by Director Buchanan, to authorize Terra Draglines to remove downed trees and mow inside the Brother's Ranch Refuge Area. All present voting aye, motion carried.

DIRECTOR'S REPORT – DIRECTOR BENNETT – SECTION 5

Director Bennett presented his report which is attached to these minutes.

DIRECTOR'S REPORT – DIRECTOR DUCROZ – SECTION 2

Director Ducroz presented his report which is attached to these minutes.

DIRECTOR'S REPORT – DIRECTOR SANDERS – SECTION 1

Director Sanders presented his report which is attached to these minutes.

ORDER NO. 4 - WORK TO BE APPROVED – SECTION 1

Motion by Director Sanders, second by Director Buchanan, to have Mr. Collins shoot grade, engineer, and give a cost estimate for a drainage ditch along Avenue D in the City of Sweeny. All present voting aye, motion carried.

DIRECTOR'S REPORT – DIRECTOR BUCHANAN – SECTION 3

Director Buchanan presented his report which is attached to these minutes.

HERBICIDE REPORT

Director Sanders prepared a copy of the herbicide report which is attached.

ORDER NO. 4 – APPROVAL OF ACCOUNTS PAYABLE

Motion by Director Buchanan, second by Director Bennett, to approve payment of bills as presented in the amount of \$19,021.62. A list of bills approved for payment is attached. All present voting aye, motion carried.

ORDER NO. 5– INVESTMENT OFFICER’S REPORT

Mr. Buchanan reported \$16,600 was transferred from a money market account to the operating account last month. With bills totaling \$19,021.62, he has requested \$19,000 be transferred from the money market account to the operating account. Motion by Director Buchanan, second by Director Phillips, to transfer \$19,000 from the money market account to the operating account. All present voting aye, motion carried.

ORDER NO. 6 – SALE OF PROPERTY HELD IN TRUST

Motion by Director Phillips, second by Director Bennett, to approve the sale of property held in trust. All present voting aye, motion carried.

No	Legal & Physical Address	Account No.	Offer	Amount
1	Twin Lakes (120 WM Prater) Blk 1 Lot 46 - .2780 acres Pinemont Drive	8065-0048-000	Ma Del Carmen Garcia Benitez	\$1,000.00

BELL CREEK MOBILE HOME PROJECT

Representatives of Baker & Lawson and Jason Waligura were present to address questions and concerns about the proposed Bell Creek Mobil Home Project involving both Sections 2 and 4. There were questions about the amount of fill dirt to be used on the property and whether it would alter the course of the channel. According to Mr. Waligura the fill dirt impact would be minimal since the dirt would only be used on a roadway and individual driveways. Mr. Ducroz wanted those involved to know that the property has been known to flood with 4 to 5 feet of water. He also stressed the importance of the outfall ditch not being obstructed, that the district be kept informed about progress on the project, and that the district will be following the work closely.

BANK DEPOSITORY AGREEMENT

Mrs. Cudd has submitted the necessary paperwork for the bank depository agreement but has not received the agreement.

POLICY AND PROCEDURES/WORK GUIDELINES/MASTER DRAINAGE PLAN

Each director has a copy of the drainage plan guidelines from 2012. They should review the existing plans and make additions or corrections to update the guidelines.

ORDER NO. 7 - INVESTMENT POLICY- ANNUAL REVIEW AND ADOPTION

Motion by Director Buchanan, second by Director Phillips, to review and adopt the investment policy. All present voting aye, motion carried.

ORDER NO. 8 – DRAINAGE CRITERIA MANUAL

Motion by Director Ducroz, second by Director Buchanan, to authorize Mr. Collins to begin drafting a district drainage criteria manual by making changes and additions to the Brazoria County Drainage Criteria Manual.

ANNOUNCEMENTS

Next meeting will be December 3, 2018.

ORDER NO. 9 – ADJOURN

Motion by Director Buchanan, second by Director Bennett, to adjourn the regular meeting. All present voting aye, motion carried.

President Ducroz adjourned the meeting at 4:58 PM.

MARK DUCROZ, PRESIDENT
DIRECTOR SECTION 2

Attest:

WILLIE SANDERS, SECRETARY
DIRECTOR SECTION 1